



# Outsourced Accounting Services

## CASE STUDY

### What is Outsourced Accountancy?

We can take any element of your accounting function and perform the required service either at your office location or within our own. Our offering can include:

- Payroll
- VAT returns and registration
- Bank processing and reconciliations
- Control checks
- Management accounts
- Bookkeeping
- Digital software support and training. We are accredited with Quickbooks, Xero and Sage. We also use AutoEntry an automated data entry software which captures, analyses and posts invoices, receipts and statements into your accounting solution.

We can develop the service to meet your needs as your business changes and grows.

## How we can help

Our expert Outsourced Accounting Services Team can meet with you to discuss your goals and provide solutions to help you meet them. We pride ourselves on the long term relationships we have built with our clients and are there to support them wherever their business takes them.

## How we work with clients:

**Client A:** On a weekly basis we work with our client processing their book-keeping, payment runs every other week, reconcile their bank, deal with any customer or supplier queries as well as assisting internal departments. At the end of the month, this information is pulled together by the production of management accounts for the Directors to review.

## Benefits of outsourcing your accounting services

Outsourcing your finance function can free up your time or that of the owners or senior team to work on progressing the business, as well as taking the burden off business owners.

There are many reasons why a company may choose to outsource their finance function. Some of the most common reasons include: helping with the control of operating costs, reduced headcount, gaining access to a team who have a wealth of experience and who can advise on the latest technology and practices within the accounting industry.

Outsourcing this area can help whilst you are building up a business before recruiting your own person.



Get in touch If you would like a FREE no obligation consultation, meeting or have any questions on our Outsourced Accounting Services Team, please contact us on **01494 552 100** or email us at [enquiries@stca.co.uk](mailto:enquiries@stca.co.uk)

[stca.co.uk](http://stca.co.uk)

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